

**Contractor - Support Analyst  
(Linux System Administration, Windows Desktop Support,  
Audio/Video hardware and software support)**

**Submission Deadline: 04/30/2018**

**Description and Statement of Work**

The Office of the Court Administrator, Eighth Judicial Circuit of Florida wishes to contract with a technical support person. The contractor will provide tier-two technical support for the circuit's ongoing OpenCourt Digital Court Recording (DCR) project.

OpenCourt is an Open Source-derived system to allow digital recording of multichannel audio and video of courtroom proceedings, with text annotations for search & retrieval. Audio is captured via connected Windows-compatible audio interfaces, and video captured via USB IP network cameras or video servers connected to Windows-based PCs. The resulting recordings are encoded using H.264/LC-AAC MPEG-4 for playback via a custom ActiveX control, HTML5 browser, or client software. Recording PCs connect to Linux-based OpenCourt Servers, which hold copies of all the recordings and text annotations for search & retrieval via a browser interface.

The contractor will work with local IT staff of the other judicial circuits in the State Court System to evaluate, deploy, and support OpenCourt in their jurisdictions. This will involve on-site demonstrations, training of technical staff, telephone support, and remote support via Remote Desktop, Radmin, VPN, and other methods.

The contractor will be based in Gainesville, Florida. Normal business hours are 8am-5pm Monday-Friday, with on-call coverage outside those times for emergencies and system administration functions that must take place outside of normal business hours.

The contract pays a flat \$45/hour rate. No benefits of any kind are provided.

The contract will end on or before June 30<sup>th</sup>, 2018. We fully expect a subsequent contract will be in place for the following fiscal year (July 1<sup>st</sup>, 2018 – June 30<sup>th</sup>, 2019), and available at the discretion of Court Administration.

**Minimally Required Qualifications**

We're looking for someone who's smart, personable, and gets things done. A Bachelor's Degree in Computer Science (or other relevant field) and at least one year's work experience in the field is strongly sought. Additional experience may substitute for a degree.

Excellent working knowledge of Linux systems (especially Ubuntu Linux). Experience with Apache & Samba is required. Experience with audio/video hardware (microphones, mixers, PC audio interfaces, composite and network cameras) desired. Experience with VMware & Hyper-V desired. High proficiency in the English language is required.

The contractor must be able to provide their own reliable transportation for any travel around the state. Travel for this contract is infrequent, however: All travel costs (transportation and lodging) are the responsibility of the contractor.

**To be Considered**

Please send the following to: Human Resources Manager, 201 E. University Avenue, Room 410, Gainesville, Florida 32601, or via e-mail to [employment@circuit8.org](mailto:employment@circuit8.org).

- 1) Cover Letter highlighting relevant experience
- 2) Resume & References

Please e-mail [employment@circuit8.org](mailto:employment@circuit8.org) with any questions.

**Please review the attached description for a detailed list of duties and qualifications and submit all required information in order to be considered.**