

THE EIGHTH JUDICIAL CIRCUIT OF FLORIDA  
ADMINISTRATIVE ORDER 9.03 (v 2019-1)

**GENERAL ASSIGNMENTS**

Effective January 1, 2019 through December 31, 2019

**In order to provide** for the requirements of the Eighth Judicial Circuit with regard to the assignment of judges, in accordance with Florida Rule of Judicial Administration 2.215,

**IT IS ORDERED:**

The assignments set forth in this General Assignment order are reflected on the Alachua County and Regional County Circuit Court Master Calendars which are hereby incorporated. The Master Calendars are published on the website of the Eighth Judicial Circuit of Florida and are revised as needed on order of the Chief Judge.

The judicial assignments for the Eighth Judicial Circuit for the period January 1, 2019 through December 31, 2019 are as follows:

**CIRCUIT CIVIL DIVISION ASSIGNMENTS**

Judge	County	Division or Assignment
Monica J. Brasington, <i>Administrative Judge</i>	Alachua	Circuit Civil Division "K", Division "W" (Extraordinary Writs)
Donna M. Keim	Alachua	Circuit Civil Division "J"
Stanley H. Griffis, III	Levy and Gilchrist	Circuit Civil, Mortgage Foreclosures <sup>1</sup> , Extraordinary Writs
Denise R. Ferrero	Union	Circuit Civil, Mortgage Foreclosures <sup>1</sup> , Extraordinary Writs
David P. Kreider	Bradford	Circuit Civil, Mortgage Foreclosures <sup>1</sup> , Extraordinary Writs
	Alachua	Division MG (Residential Mortgage Foreclosures) <sup>1</sup>
TBD	Baker	Circuit Civil, Mortgage Foreclosures <sup>1</sup> Extraordinary Writs
Phillip A. Pena	Circuit-wide	Jimmy Ryce Cases (including Alachua County Division "R")

<sup>1</sup> Some cases in this division may be covered by a magistrate or hearing officer with judicial oversight as indicated in the General Magistrate and Hearing Officer Assignments below.

## FAMILY AND PROBATE DIVISION ASSIGNMENTS

Judge	County	Division or Assignment
James P. Nilon, <b>Chief Judge</b>	Alachua	Juvenile Dependency <sup>1</sup> , Family Division "UFC" <sup>2</sup>
Denise R. Ferrero	Alachua	Pro se cases assigned to all DR Divisions <sup>3</sup> , All Simplified Dissolutions, Mental Health Division "Q", Probate and Guardianship
	Union	Family <sup>1</sup> , Domestic Violence, Juvenile Dependency <sup>1</sup> , Probate
TBD	Alachua	Family Division "DR1"
	Baker	Family <sup>1</sup> , Domestic Violence, Juvenile Delinquency, Juvenile Dependency <sup>1</sup> , Probate, Mental Health
Robert K. Groeb <b>Administrative Judge</b>	Alachua	Family Division "DR2", Family Division "DV" (Domestic Violence), Family Division "N" (DOR Cases) <sup>1</sup> , Family Division "AD" (Adoption), Div. "RP" (Risk Protection)
Susanne Wilson Bullard	Alachua	Family Division "DR3", Juvenile Delinquency <sup>4</sup> , Truancy, CINS/FINS
David P. Kreider	Alachua	Family Division "DR4"
	Bradford	Family <sup>1</sup> , Domestic Violence, Juvenile Delinquency, Juvenile Dependency <sup>1</sup> , Probate, Mental Health, Truancy
Stanley H. Griffis, III	Levy	Family <sup>1</sup> , Domestic Violence, Probate, Mental Health, Juvenile Dependency <sup>1</sup>
	Gilchrist	Family <sup>1</sup> , Domestic Violence, Juvenile Delinquency, Juvenile Dependency <sup>1</sup> , Probate, Mental Health
Joseph M. Williams	Baker	Shelter Hearings, Truancy Court
D. Tatum Davis	Bradford	Shelter Hearings
Sheree Lancaster	Gilchrist	Shelter Hearings
James T. Browning	Levy	Shelter Hearings, Juvenile Delinquency
Mitchell Bishop	Union	Shelter Hearings, Juvenile Delinquency, Mental Health
Kristine Van Vorst	Alachua	Mental Health Division "S" <sup>4</sup>

<sup>2</sup> These Unified Family Court cases are family-related cases that are conjoined with a dependency case. All circuit judges and county court judges when acting as circuit judges of the Eighth Judicial Circuit are designated as juvenile court judges for the purposes of Chapters 39 and 985, Florida Statutes, and may conduct detention or shelter hearings as appropriate. A review pursuant to section 39.402(12), Florida Statutes, shall not be required when the shelter hearing was conducted by a juvenile court judge.

<sup>3</sup> In the event an attorney files a notice of appearance in a pro se case and remains attorney of record, the case may be transferred back to the original division judge.

<sup>4</sup> Civil commitment petitions filed in Division "S" involving juveniles with delinquent or dependent history may be reassigned by the Chief Judge with the Juvenile Delinquency assignment.

**NOTE:** Cases involving Petitions for Judicial Waiver of Parental Notice of Termination of Pregnancy in Alachua County will be assigned to the Alachua Family Division judges on a rotating basis.

### **CIRCUIT CRIMINAL DIVISION ASSIGNMENTS**

Judge	County	Division or Assignment
Phillip A. Pena	Alachua	Division I (A-E)
	Gilchrist & Union	Criminal Cases
	Circuit-wide	Jimmy Ryce Cases
James M. Colaw	Alachua	Division II (F-K)
	Baker	Criminal Cases
	Circuit-wide	Extraordinary and Unusual Case Compensation (F.S. 27.5304(12)(a))
Mark W. Moseley, <i>Administrative Judge</i>	Alachua	Division III (L-R), Division VI (Post-Conviction Relief Cases)
	Bradford	Criminal Cases
	Circuit-wide	Post-Conviction Relief Cases
William E. Davis	Alachua	Division IV (S-Z), Juror Show Cause Hearings
	Levy	Criminal Cases
Joseph M. Williams	Baker	Grand Jury Selection
D. Tatum Davis	Bradford	Grand Jury Selection
Sheree H. Lancaster	Gilchrist	Grand Jury Selection
James T. Browning	Levy	Grand Jury Selection
Mitchell Bishop	Union	Grand Jury Selection

### **SPECIALTY COURT ASSIGNMENTS**

Judge	County	Division or Assignment
Denise R. Ferrero	Alachua	Division V (Felony Forensics)
Phillip A. Pena	Alachua	Division VII (Felony Adult Drug Court) and Division VIII (Veteran's Treatment Court)
Walter M. Green	Alachua	Division VII (Felony Adult Drug Court)
Susan Miller-Jones	Alachua	Division IX (Misdemeanor Mental Health Court)
Mark W. Moseley	Bradford	Felony Adult Drug Court

## GENERAL MAGISTRATE AND HEARING OFFICER ASSIGNMENTS

The judge assigned to these divisions or assignments have judicial oversight as indicated above.

Hearing Officer / General Magistrate	County and Division or Assignment
Samuel Stafford, Director, <b><i>Judicial Hearing Officer</i></b>	Alachua Division "N" (DOR Child Support Cases), Gilchrist and Levy DOR Child Support Cases
Jodi H. Cason, <b><i>Judicial Hearing Officer</i></b>	Baker, Bradford, and Union DOR Child Support Cases
Jodi H. Cason, <b><i>General Magistrate</i></b>	Baker, Bradford, and Union Mortgage Foreclosures, Baker, Bradford, and Union Juvenile Dependency Alachua Family Division Cases Referred by Division Judge, Baker Northeast Florida State Hospital Baker Act Hearings
Bridget Baker, <b><i>General Magistrate</i></b>	Alachua Division "Q" (Mental Health), Baker Northeast Florida State Hospital Mental Health Cases
Katherine Floyd, <b><i>General Magistrate</i></b>	Alachua Residential Mortgage Foreclosures, Gilchrist and Levy Mortgage Foreclosures Gilchrist and Levy Juvenile Dependency
Nancy Wilkov, <b><i>General Magistrate</i></b>	Alachua Juvenile Dependency

## APPELLATE DIVISION ASSIGNMENTS

The Administrative Judge of the Appellate Division is Monica Brasington. The Panels as assigned below will sit as contemplated by the Master Calendars and Administrative Order 2.01.

Panel	Panel Members		
February 19, 2019	Mark W. Moseley <sup>5</sup>	Donna M. Keim	Denise R. Ferrero
May 21, 2019	Monica J. Brasington <sup>5</sup>	Phillip A. Pena	TBD
August 20, 2019	Robert K. Groeb <sup>5</sup>	James M. Colaw	David P. Kreider
November 12, 2019	Stanley H. Griffis, III <sup>5</sup>	William E. Davis	Susanne Wilson Bullard

<sup>5</sup>These panel members are assigned as the "primary" judge for pre-panel proceedings (See Admin. Order 2.01).

## PROCEDURES FOR CALENDARING CIRCUIT COURT CASES

All cases under circuit court jurisdiction shall be calendared before the circuit judge assigned to the division in which the case has been filed. When a rule, statute or procedure mandates expedited judicial action on a matter and the judge assigned to the division is unavailable, the Chief Judge shall assign a judge to hear the case or cases.

## TRIAL WEEK JUDICIAL ASSIGNMENTS

Jury trials will be scheduled during the first four weeks of the month. The first trial week will begin on the first Monday of each month. Alachua County Court civil judges will reserve their calendars during the weeks they are assigned as back-up until they are advised by court administration that all master calendar events are covered circuit-wide. In the event a trial is canceled or continued, all trial judges, including civil, should notify court administration to determine whether they can provide coverage elsewhere.

<b>Trial Week One</b>		
Alachua	Circuit Civil Circuit Criminal	Divisions J & K Division I
Back-Up Assistance	Alachua County Civil	Division IV
Baker, Bradford, and Levy	Circuit Civil	
Gilchrist	Circuit Criminal, Circuit Civil, County Criminal	
Union	Circuit Criminal, Circuit Civil, County Criminal	
<b>Trial Week Two</b>		
Alachua	Circuit Criminal County Criminal	Division II Division I
Back-Up Assistance	Alachua County Civil	Division V
Baker	Circuit Criminal County Criminal	
<b>Trial Week Three</b>		
Alachua	Circuit Criminal County Criminal	Division III Division II
Back-Up Assistance	Alachua County Civil	Division IV
Bradford	Circuit Criminal County Criminal	
<b>Trial Week Four</b>		
Alachua	Circuit Criminal County Criminal	Division IV Division III
Back-Up Assistance	Alachua County Civil	Division V
Levy	Circuit Criminal County Criminal	

The Master Calendars include schedule changes due to holidays and conferences, which affect the assignments in this section. The Master Calendars are incorporated into this assignment calendar and should be referred to when holidays and judicial conferences arise.

**COUNTY DIVISION ASSIGNMENTS FOR ALACHUA COUNTY**

Judge	Division or Assignment
Thomas M. Jaworski <i>Administrative Judge</i>	County Criminal I (A-G)
Susan Miller-Jones	County Criminal II (H-N)
Walter M. Green	County Criminal III (O-Z)
TBD	County Civil IV, Circuit-wide Back-up Coverage Weeks 2 & 4
Kristine Van Vorst	County Civil V, Circuit-wide Back-up Coverage Weeks 1 & 3

**COUNTY DIVISION ASSIGNMENTS FOR REGIONAL COUNTIES**

Judge	County	Division or Assignment
Joseph M. Williams, <i>Administrative Judge</i>	Baker	All County Court Matters
D. Tatum Davis	Bradford	All County Court Matters
Sheree H. Lancaster	Gilchrist	All County Court Matters
James T. Browning	Levy	All County Court Matters
Mitchell Bishop	Union	All County Court Matters

**TEMPORARY ASSIGNMENT OF COUNTY COURT JUDGES AS CIRCUIT JUDGES**

Mitchell Bishop, James T. Browning, D. Tatum Davis, Walter M. Green, Thomas M. Jaworski, Susan Miller-Jones, Sheree H. Lancaster, Joseph M. Williams, Kristine Van Vorst, and TBD, County Court Judges for Alachua, Baker, Bradford, Gilchrist, Levy, and Union Counties, are hereby temporarily appointed Circuit Judges for the Eighth Judicial Circuit. Under this appointment, they are vested with all and singular powers and prerogatives conferred by the Constitution and Laws of the State of Florida as a Circuit Judge on a temporary basis to hear, conduct and determine all matters which are presented to them as follows:

1. **Temporary Injunctions in Domestic, Repeat, Sexual and Dating violence** cases under Chapters 741 (domestic violence), and 784 (repeat, sexual, and dating violence), Florida Statutes;
2. **Juvenile detention** hearings (delinquency) and **shelter** hearings (dependency) under Chapters 39 (shelter hearings), 984 (CINS/FINS), and 985 (detention hearings), Florida Statutes;
3. **Mental health and medical treatment,** examination or testing cases arising under Chapters 381, 384, 390, 392, 393, 394, 397, 415, 765, 916, 945, Florida Statutes;
4. Any matters arising **during duty judge hours**;
5. Orders of **Arrest** and Orders of **Release** for civil contempt upon the **Child Support Enforcement** Hearing Officer's recommendations;
6. Hear and determine all **bail** issues in felony cases at first appearance hearings, even though a circuit judge initially set bail upon the issuance of a *capias* or a warrant, **except** where a sentence of contempt has already been imposed;
7. **Arrest warrants** and **search warrants**, including petitions, motions or applications; and
8. Conduct **first appearance** for arrestees who are detained pursuant to an order of arrest/writ of bodily attachment for **civil contempt connected with child support enforcement**.

Additionally, to provide prompt disposition of cases and to efficiently administer the courts, all county court judges of the Eighth Judicial Circuit are temporarily appointed as circuit court judges to adjudicate any issue pending in any circuit court case in the Eighth Judicial Circuit.

### **TEMPORARY ASSIGNMENT OF CIRCUIT JUDGES AS COUNTY COURT JUDGES**

To provide prompt disposition of cases and to efficiently administer the courts, all circuit court judges of the Eighth Judicial Circuit are temporarily appointed to adjudicate any pending issue in any county court case in the Eighth Judicial Circuit, and to otherwise perform the duties accorded by law to county court judges.

### **ASSIGNMENT OF COUNTY COURT JUDGES TO OTHER COUNTIES WITHIN THE CIRCUIT**

Inasmuch as it is necessary for the orderly administration of the County Courts of the Eighth Judicial Circuit, the various County Court Judges of the Circuit are appointed to hear,

conduct, and determine matters of county court jurisdiction which are presented to them in all counties of the Circuit.

### **EXECUTING COURT ORDERS ON BEHALF OF ANOTHER JUDGE**

Upon the request of the judicial assistant or court staff, court orders drafted by or for an assigned judge may be executed by another judge with appropriate jurisdiction if the assigned judge is unavailable.

### **TEMPORARY ASSIGNMENTS OF COUNTY COURT JUDGES TO CIRCUIT DIVISIONS**

The following judges are hereby temporarily appointed Circuit Judge to hear, conduct, and determine all matters presented to them in the following division/assignment:

<b>Judges</b>	<b>County</b>	<b>Division or Assignment</b>
James T. Browning	Levy	Shelter Hearings, Juvenile Delinquency
Mitchell Bishop	Union	Shelter Hearings, Mental Health, Juvenile Delinquency
Walter M. Green	Alachua	Felony Adult Drug Court
Kristine Van Vorst	Alachua	Mental Health Division "S"
Joseph M. Williams	Baker	Shelter Hearings, Truancy Court
D. Tatum Davis	Bradford	Shelter Hearings
Sheree H. Lancaster	Gilchrist	Shelter Hearings

### **SENIOR JUDGES**

When necessary for the orderly administration of the Eighth Judicial Circuit, and for the prompt dispatch of the business of the court, the Chief Judge may assign consenting senior judges to temporary service in any court of the Eighth Judicial Circuit, with the authority to hear, conduct, try, determine, and dispose of the cases and matters presented to him or her.



## ADMINISTRATIVE JUDGE ASSIGNMENTS

The Administrative Judges shall confer regularly with the judges assigned to his or her division and shall confer intermittently with judges whose case assignment includes cases in his or her division and shall confer regularly with the court administrator and with the Chief Judge.

The following are the Administrative Judges through December 31, 2019:

<b>Division</b>	<b>Administrative Judge</b>	<b>Judges Assigned to Division</b>
Circuit Civil Division	Monica J. Brasington	Stanley H. Griffis, III, Donna M. Keim, David P. Kreider, Denise R. Ferrero, Phillip A. Pena, TBD
Circuit Criminal Division	Mark W. Moseley	James M. Colaw, William E. Davis, and Phillip A. Pena
Family Division	Robert K. Groeb	James P. Nilon, Susanne Wilson Bullard, Denise R. Ferrero, David P. Kreider, Stanley H. Griffis, III, and TBD
Alachua County Court	Thomas M. Jaworski	Walter M. Green, Susan Miller-Jones, Kristine Van Vorst, and TBD
Regional County Court	Joseph M. Williams	Mitchell Bishop, James T. Browning, D. Tatum Davis, Sheree H. Lancaster

### EFFECTIVE DATE

The effective date of this order is January 1, 2019.

**ORDERED** on this 23rd day of July, 2018.



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Toby S. Monaco, Chief Judge