

THE EIGHTH JUDICIAL CIRCUIT OF FLORIDA
ADMINISTRATIVE ORDER NO. 9.09

JUDICIAL ANNUAL LEAVE

IN ORDER TO PROVIDE efficient and effective management of court events and judicial resources, and provide the accountability and records of judge leave, and

WHEREAS, judges are constitutional officers and considered to be available for duty twenty-four hours a day and are often required to serve on weekends and after hours without compensatory time; and

WHEREAS, annual leave assures that judges have sufficient time away from the bench to maintain good health and effectiveness and to permit time for rejuvenation and renewal; and

WHEREAS, this Administrative Order is entered in accordance with the Chief Judge's duties and responsibilities as set forth in Article V, section 2, Florida Constitution; Rule of Judicial Administration 2.050; and section 26.37, Florida Statutes; it is therefore,

ORDERED:

1. Circuit Judges and County Court Judges are expected to take no more than 30 working days of annual leave per calendar year. For the purposes of this Administrative Order, "annual leave" means "time away from judicial duties to provide opportunities for rest, relaxation and personal pursuits." Annual leave does not include sick leave, educational leave, military leave, leave to serve on court committees, or other leave in the furtherance of justice. The taking of annual leave shall not interfere with the efficient administration of a judicial officer's docket.

2. Each judge must notify the Chief Judge of any judicial annual leave taken and must indicate the specific date(s) for which annual leave is used by sending an email to "Judge

Leave Calendar.” Each judge is responsible to keep their individual judge leave information current.

3. The Chief Judge shall maintain records of judicial annual leave and create a report no later than January 15 of each year for the previous year.

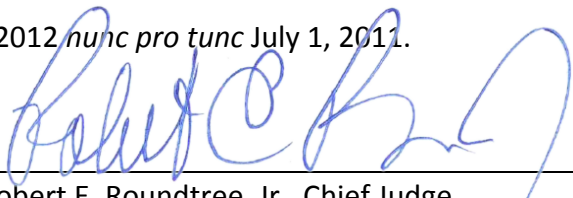
4. Unused judicial annual leave does not accrue from year to year.

5. Nothing herein prevents a Chief Judge, upon good cause shown on a case-by-case basis, from allowing judicial annual leave in excess of 30 working days per calendar year.

This order replaces Administrative Order 8.1190(A) and becomes effective July 01, 2011.

This order renumbers and reformats prior Administrative Order No. 8.1190(B) entitled “Judicial Annual Leave.”

ORDERED ON this 8th day of October, 2012 *nunc pro tunc* July 1, 2011.



Robert E. Roundtree, Jr., Chief Judge