

IN THE CIRCUIT COURT OF THE EIGHTH JUDICIAL CIRCUIT

IN AND FOR _____ COUNTY, FLORIDA

IN RE: THE ESTATE OF

CASE NUMBER:

_____, **Probate Division**

Deceased.

_____/

PETITION FOR SUMMARY ADMINISTRATION

Petitioner(s), _____, alleges:

1. Petitioner(s) has/have an interest in the Estate of *[name of decedent]* _____
_____, Decedent, as *[description of interest]* _____
_____. Petitioner(s) address(es) is/are _____

_____.

_____. The relationship of Petitioner(s) to Decedent
is/are *[specification of relationship to decedent]* _____

_____.

2. *[Name of decedent]* _____, Decedent,
whose address was _____, in _____
County, *[name of state]* _____, died on *[date of death]* _____,
at the age of _____, in _____ County, *[name of state]*
_____, and was a permanent resident of _____ at the time
of death.

3. Venue for this proceeding is in _____ County because _____
_____.

4. Proceedings concerning Decedent's estate *[check one]* _____ are or _____
are not pending in another state or country. If proceedings are pending, the name and address of

the personal representative / executor and the court in which the proceedings are pending are:

5. Decedent [check one] _____ left a will, the original of which is attached to this petition, or _____ died intestate (without a will). After exercising reasonable diligence, the petitioner is unaware of any other unrevoked wills or codicils. If the decedent left a will, the will is either in the possession of the court or accompanies this petition. (If the decedent died intestate, an Affidavit of Heirs must be filed along with the petition.)

6. The estate qualifies for summary administration because:

- a. _____ The value of the estate, less than the value of property exempt from claims of creditors, is less than \$75,000, OR
- b. _____ The Decedent has been dead for more than 2 years, and
- c. _____ If the Decedent left a will, the will does not direct formal administration.

7. According to Petitioner's best knowledge, information, and belief, Decedent left the following property:

a. Personal Property (Cash and Tangible Property)

Asset	Value

For any bank account, insurance accounts, or other financial assets, you must provide a recent statement reflecting the current value.

b. Real Property (Legal Description, Physical Address, and Parcel Number)

8. The names, addresses, ages of minors, and respective relationships to Decedent of all of their heirs, and devisees are as follows: *(note if beneficiary has been legally declared incapacitated)*

Name of Beneficiary	Age and DOB if Minor	Address	Relationship of Beneficiary to Decedent

9. With respect to the claim of creditors *[check any that apply]*
- a. _____ Creditor claims are barred because the decedent has been dead for more than 2 years or the publication period has expired.
 - b. _____ The Petitioner has made a diligent search and reasonable inquiry for any known or reasonably ascertainable creditors. To the extent known to petitioner, the names and addresses of all known or reasonably ascertainable creditors of decedent, with the amounts owing to each of the creditors respectively, are as follows:

Name of Creditor	Address of Creditor	Amount of Debt	Has payment been made to the Creditor?

If there are any creditors other than those listed above, they are unknown to petitioner and with reasonable diligence cannot be ascertained. Formal notice of the petition must be served on the creditors listed above by certified mail.

- c. _____ The Petitioner has made a diligent search and reasonable inquiry for any known or reasonable ascertainable creditors and the estate is not indebted.

10. Petitioner(s) proposes to distribute the estate as follows: *

Property	Beneficiary	Share or Amount

**If the beneficiary is a trust, all trust beneficiaries must either consent to the petition and waive formal notice OR formal notice of the petition must be sent by certified mail to the trust beneficiaries.*

WHEREFORE, Petitioner(s) requests that:

1. The property of the decedent be distributed as follows:

Property	Beneficiary	Share or Amount

2. Petitioner acknowledges that the recipients of the decedent's property under this Order of Summary Administration shall be personally liable for a pro rata share of all lawful claims against the estate of the decedent, but only to the extent of the value of the estate of the decedent actually received by each recipient, exclusive of the property exempt from claims of creditors under the constitution and statutes of Florida. Any known or reasonably ascertainable creditor who did not receive notice and for whom provision for payment was not made may enforce the claim, and if the creditor prevails, shall be awarded reasonable attorney's fees as an element of costs against those who joined in the petition.

Under penalties of perjury, I declare that I have read the foregoing, and the facts alleged therein are true, to the best of my knowledge and belief.

All interested parties must either 1) sign the petition and have their signature notarized, 2) sign a joinder, waiver and consent, or 3) be served by formal notice. Add additional pages as needed.

Petitioner 1 Signature Printed Name Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn to, subscribed and acknowledged this ____ day of _____, 20____, by _____, who is () personally known to me or () produced _____ as identification.

Notary

Petitioner 2 Signature Printed Name Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn to, subscribed and acknowledged this ____ day of _____, 20____, by _____, who is () personally known to me or () produced _____ as identification.

Notary

Petitioner 3 Signature Printed Name Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn to, subscribed and acknowledged this ____ day of _____, 20____, by _____, who is () personally known to me or () produced _____ as identification.

Notary

Petitioner 4 Signature Printed Name Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn to, subscribed and acknowledged this ____ day of _____, 20____, by _____, who is () personally known to me or () produced _____ as identification.

Notary

Petitioner 5 Signature Printed Name Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn to, subscribed and acknowledged this ____ day of _____, 20____, by _____, who is () personally known to me or () produced _____ as identification.

Notary